

S.No./RERA/FC/2018/Fee/

Bhopal, Dated 24.07.2018

**ORDER**

**Levy of processing fee on modification/amendment of certain documents**

The Authority has been receiving various requests for change in documents filed by Promoters/Agents from time to time. The Authority hitherto processed such requests without any charges. It is observed by the authority that such requests consume substantial time of the Authority hence it is decided by the Authority to levy certain processing charges on such requests.

The Authority has decided in its meeting held on July 12, 2018 to levy Processing Fee as below:-

S.No.	Particulars	Processing fees (Rs.)
1	Change in e-mail address	1,000
2	Change in mobile or contact no.	1,000
3	Change in correspondence address	1,000
4	Spelling changes in Project name	1,000
5	Record of change in constitution of partnership firm	1,000
6	Change in documents uploaded	500 per document
7	Change in Designated Account	10,000

**Note:**

1. Please note that all requested changes will be approved only after verification, and in exceptional circumstances, and should not be assumed as a matter of routine.
2. Even when a change is approved, the previous information will also be displayed in brackets on website to establish a trail.

  
Chief Administrative Officer